

Procurement Report for Hempstead Industrial Development Agency

Fiscal Year Ending: 12/31/2021

Run Date: 04/27/2022

Status: CERTIFIED

Certified Date : 03/31/2022

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.tohida.org">www.tohida.org</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Camoin Associates	<b>Address Line1</b>	120 West Avenue
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Ste. 303
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SARATOGA SPRINGS
<b>Award Date</b>	7/26/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12866
<b>Fair Market Value</b>	\$6,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Cost Benefit Impact Analysis services. Each Project, unless otherwise specified by contract, is charged \$7,000.00 for initial analysis. Updates to an analysis are charged \$3,000.00. Contract renewal every 3 years.

<b>2. Vendor Name</b>	Center for Governmental Research Inc.	<b>Address Line1</b>	One South Washington Street, Suite 400
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	12/17/2020	<b>State</b>	NY
<b>End Date</b>	12/31/2021	<b>Postal Code</b>	14614
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$1,100.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$1,100.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Cost Benefit Impact Analysis services.

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<b>3. Vendor Name</b>	Giovatto Agency	<b>Address Line1</b>	3075 Veterans Highway
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Suite 130
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	RONKONKOMA
<b>Award Date</b>	12/17/2020	<b>State</b>	NY
<b>End Date</b>	12/31/2021	<b>Postal Code</b>	11779
<b>Fair Market Value</b>	\$5,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$5,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Advertising & Marketing for Agency including media, print, radio and website.

<b>4. Vendor Name</b>	Sheehan and Company CPA's	<b>Address Line1</b>	165 Orinoco Drive
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	BRIGHTWATERS
<b>Award Date</b>	12/17/2020	<b>State</b>	NY
<b>End Date</b>	12/31/2020	<b>Postal Code</b>	11718
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$26,600.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$26,600.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Certified Public Accountants audit of IDA for filings required by the State.

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<b>5. Vendor Name</b>	Todd Shapiro Associates	<b>Address Line1</b>	600 Old Country Road
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GARDEN CITY
<b>Award Date</b>	6/25/2020	<b>State</b>	NY
<b>End Date</b>	5/31/2021	<b>Postal Code</b>	11530
<b>Fair Market Value</b>	\$30,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$30,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$30,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	consulting services, media relations, public relations

Additional Comments