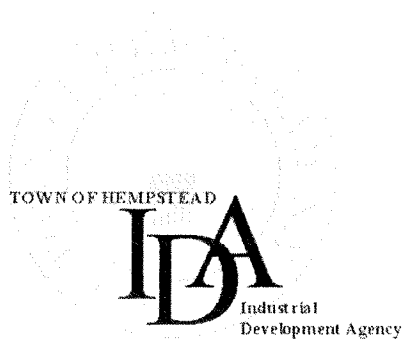


Frederick E. Parola  
Chief Executive Officer



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## **MEETING NOTICE**

### **TOWN OF HEMPSTEAD INDUSTRIAL DEVELOPMENT AGENCY FINANCE AND INVESTMENT COMMITTEE November 18, 2021 8:40**

Members: Flo Girardi - Chairman, Rev. Eric Mallette, Robert Bedford, Thomas Grech, Fred Parola, Laura Tomeo and Lorraine Rhoads

There will be a meeting of the Finance and Investment Committee members of the Town of Hempstead Industrial Development Agency at 8:40 A.M. on Thursday, November 18, 2021. The meeting will take place in the IDA Office, 350 Front Street, Room 234A, Hempstead, New York. The Agenda will include:

- Adoption of the Town of Hempstead IDA Policy Fund Balance

11/10/2021

# **TOWN OF Hempstead Industrial Development Agency**

## **POLICY ON FUND BALANCE**

It is Board's fiduciary duty is to provide a fiscally responsible financial plan that considers both the short and long-term needs of the IDA.

While the expenditures for the base operations of the IDA are stable, the revenue streams are typically dependent on the number and magnitude of projects that are approved. Even when one or more projects may be pending, the actual timing of closings is dependent upon many external factors, including the ability of the applicant to obtain financing, the current economic conditions, and relationships with the applicant's key business partners. These factors contribute to a sometimes extended period of time between the company's IDA application and closing.

### **Level of Fund Balance**

Given the possibility of a lengthy period elapsing before project fees are realized, a reasonable minimum, fund balance level would be approximately four times the average annual expenses. The maximum target level will be eight times the average annual budget for the previous three years.

### **Actions to be Taken to Maintain the Fund Balance**

If the fund balance is projected to fall below the minimum targeted level by calendar year, a plan for recommended expenditure reductions and/or revenue increases shall be submitted to the Finance Committee as well as the CEO and the Chief Financial Officer. The plan to restore the minimum/maximum fund balance will be presented and adopted by the Board.

**The Policy, and the determination of the appropriate minimum/maximum balance amount, shall be reviewed annually.**

*Created 9/23/2021*

040- IDA

*Ayes:*

*Nays:*

*Adopted:*

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*Florestano Girardi*  
*Chairman*