

Procurement Report for Hempstead Industrial Development Agency

Fiscal Year Ending: 12/31/2019

Run Date: 06/30/2020

Status: CERTIFIED

Certified Date : 06/30/2020

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.TOHIDA.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	Bluetooth Advertising and Marketing	Address Line1	3075 Veterans Highway
Type of Procurement	Other Professional Services	Address Line2	Suite 130
Award Process	Authority Contract - Non-Competitive Bid	City	RONKONKOMA
Award Date	12/20/2018	State	NY
End Date	12/31/2019	Postal Code	11779
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	advertising & marketing for Agency including media, print, radio and website.

2. Vendor Name	Camoin Associates	Address Line1	120 West Avenue
Type of Procurement	Other Professional Services	Address Line2	Ste. 303
Award Process	Authority Contract - Non-Competitive Bid	City	SARATOGA SPRINGS
Award Date	7/26/2018	State	NY
End Date		Postal Code	12866
Fair Market Value	\$14,000.00	Plus 4	
Amount	\$14,000.00	Province/Region	
Amount Expended For Fiscal Year	\$14,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount	The Agency is contracted with Camoin for Cost Benefit Analysis services. Each Project, unless otherwise specific by contract, is charged \$7,000.00 for the Analysis. There were two analysis' done in 2019 for a total of \$14,000.00	Procurement Description	Cost Benefit Reports for Projects

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3. Vendor Name	Ryan Brennan Donnelly	Address Line1	131 Tulip Avenue
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	FLORAL PARK
Award Date	9/19/2019	State	NY
End Date		Postal Code	11001
Fair Market Value	\$7,266.48	Plus 4	
Amount	\$7,266.48	Province/Region	
Amount Expended For Fiscal Year	\$7,266.48	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services for Lawsuit

4. Vendor Name	Sheehan and Company CPA's	Address Line1	165 Orinoco Drive
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BRIGHTWATERS
Award Date	12/18/2019	State	NY
End Date	12/31/2019	Postal Code	11718
Fair Market Value		Plus 4	
Amount	\$25,500.00	Province/Region	
Amount Expended For Fiscal Year	\$25,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Certified Public Accountants audit of IDA for filings required by the State.

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5. Vendor Name	Todd Shapiro Associates	Address Line1	600 Old Country Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	GARDEN CITY
Award Date	5/24/2018	State	NY
End Date	5/31/2020	Postal Code	11530
Fair Market Value	\$30,000.00	Plus 4	
Amount	\$30,000.00	Province/Region	
Amount Expended For Fiscal Year	\$30,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	consulting services, media relations, public relations

Additional Comments