

Procurement Transactions

Procurement Transactions

Procurement Information

Procurement Report

Submittal

Hempstead Industrial Development Agency (0368)
Fiscal Year End Date: 12/31/2015
Status: Unsubmitted

MODIFY PROCUREMENT TRANSACTIONS

* Required Field

*Vendor Name: Sheehan and Company CPA's

*Procurement Description:

Certified Public Accountants audit of IDA for filings required by the State.

*Type of Procurement:

Financial Services

*Award Process:

Authority Contract - Competitive Bid

Award Date:

12/17/2014

End Date (choose one):

12/31/2015

No End Date

Fair Market Value:

Amount: \$ 24,500.00

Explain why the fair market value is less than the amount:

* Amount Expended for Fiscal Year: \$ 24,500.00

Vendor Address

*Address Line 1: 165 Orinoco Drive

Address Line 2:

*City: BRIGHTWATERS

State: NY

*Postal Code: 11718

PARIS | Enrollment

Authority Home Page | Search for Authority

Budget Report

Annual Report

Procurement Report

Investment Report

Certified Financial Audit

Version 3.1.6

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Procurement Report

Submittal

Data Submittal

Hempstead Industrial Development Agency (0368)
Fiscal Year End Date: 12/31/2015
Status: Certified

PROCUREMENT REPORT DATA SUBMITTAL

The Procurement Report Data Submittal was saved successfully. A report request has been submitted. PARIS will send an email to notify you when the report has been completed.

By checking this box, I certify that the Procurement Report submission is complete and to the best of my knowledge and belief after reasonable inquiry, the information provided in this submission is accurate and correct. This information has been presented to and accepted by the authority's Board.

Additional Comments

One item found.

Original Submittal Status	New Submittal Status	Submittal Status Changed By	Status Changed Date
Unsubmitted	Certified	longo, edie M	03/31/2016 09:49:11 AM

3/8/2016

Version 3.1.6

PARIS | Enrollment

Authority Home Page | Search for Authority

Budget Report | Annual Report

Procurement Report

Investment Report

Certified Financial Audit

Procurement Transactions

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Procurement Report
Submitted

Hempstead Industrial Development Agency (0368)
Fiscal Year End Date: 12/31/2015
Status: Unsubmitted

VIEW PROCUREMENT INFORMATION

procurement information was created successfully.

No items found.	Action	Document Name	Document Type	Date Attached

No items found.

Action

Document Name

Document Type

Date Attached

Procurement Guidelines

1. Does the Authority have procurement guidelines?

Yes No

www.TOHIDA.com

2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?

Yes No

3. Does the Authority allow for exceptions to the procurement guidelines?

Yes No

* 4. Does the Authority assign credit cards to employees for travel and/or business purchases?

Yes No

* 5. Does the Authority require prospective bidders to sign a non-collusion agreement?

Yes No

* 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?

Yes No

* 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?

Hempstead Industrial Development Agency (0368)

Fiscal Year End Date: 12/31/2015

Status: Unsubmitted

VIEW PROCUREMENT TRANSACTIONS

Vendor Name: Bluetooth Advertising and Marketing

Procurement Description: advertising & marketing for Agency including media, print, radio and website.

Type of Procurement: Other Professional Services

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 12/17/2014

End Date (choose one): 12/31/2015

No End Date

Fair Market Value: 75,320.00

Amount: \$75,320.00

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$75,320.00

Vendor Address

Address Line 1: 1100 Merrick Road

Address Line 2: Suite 210W

City: ROCKVILLE CENTRE

State: NY

Postal Code: 11570

Plus 4: _____

Province/Region: _____

Country: USA Other

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3:57 PM
 03/01/16
 Accrual Basis

Town of Hempstead I. D. A.
Account QuickReport
January through December 2015

Type	Date	Num	Name	Memo	Split	Amount
522-03 · Advertising & Marketing						
Check	01/14/2015	29657	Bluetooth Creative ...	Invoice B14-...	200-13 · Bank ...	400.00
Check	03/13/2015	29693	Bluetooth Creative ...	Invoice B15-...	200-13 · Bank ...	17,000.00
Check	04/20/2015	29714	Bluetooth Creative ...	Invoice B15-...	200-13 · Bank ...	8,500.00
Check	05/19/2015	29731	Bluetooth Creative ...	Invoice B15-...	200-13 · Bank ...	12,750.00
Check	09/11/2015	29805	Bluetooth Creative ...	Invoice B15-...	200-13 · Bank ...	11,075.00
Check	10/16/2015	29826	Bluetooth Creative ...	Invoice B15-...	200-13 · Bank ...	12,075.00
Check	11/12/2015	29840	Bluetooth Creative ...	Invoice B15-...	200-13 · Bank ...	12,750.00
Check	12/04/2015	29851	Bluetooth Creative ...	Invoices B15-...	200-13 · Bank ...	6,270.00
General Journal	12/31/2015	LDC ...		To record LD...	470-01 · Other...	-5,500.00
Total 522-03 · Advertising & Marketing						<u>75,320.00</u>
TOTAL						<u>75,320.00</u>

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Hempstead Industrial Development Agency (0368)

Fiscal Year End Date: 12/31/2015

Status: Unsubmitted

VIEW PROCUREMENT TRANSACTIONS

Vendor Name: Milliman Inc.

Procurement Description: Actuary Services

Type of Procurement: Other Professional Services

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 12/17/2014

End Date (choose one): No End Date

Fair Market Value: \$6,175.00

Amount: \$6,175.00

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$6,175.00

Vendor Address

Address Line 1: One Penn Plaza

Address Line 2: 38th Floor

City: NEW YORK

State: NY

Postal Code: 10119

Plus 4: _____

Province/Region: _____

Country: **USA** **Other**

New **Modify** **Cancel**

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RESOLUTION
TOWN OF HEMPSTEAD
INDUSTRIAL DEVELOPMENT AGENCY
CONTRACT WITH MILLIMAN

WHEREAS, the Town of Hempstead Industrial Development Agency deems it necessary to have all financial information reviewed and audited by a certified public accountant and actuary and;

WHEREAS, the governmental Accounting Standards Board has released a statement establishing standards for the measurement, recognition and display of post-employment benefits, expenditures and related liabilities other than pensions; and

WHEREAS, the Agency has selected the actuary firm of Milliman to prepare the actuarial reports for the Agency for the calendar year of 2014/2015 and;

WHEREAS, Milliman will enter into a contract with the IDA to prepare all reports, statements and updates related to the post-employment benefits of all employees as required by the Governmental Accounting Standards Board.

NOW, THEREFORE, BE IT

RESOLVED, the Town of Hempstead Industrial Development Agency hereby retains Milliman, One Pennsylvania Plaza, 38th Floor, New York, New York, as the actuary firm for the Agency, subject to the approval of a contract as to form by Agency Counsel, for an amount not to exceed \$6,175.00 for the post-employment benefit reports, statements and updates for 2014/2015.

Adopted: December 17, 2014

(ayes)

(nays)

Resolution Number: 049-2014

Plus 4:

Province/Region: _____

*Country: USA Other

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3:58 PM
03/01/16
Accrual Basis

Town of Hempstead I. D. A.
Account QuickReport
January through December 2015

Type	Date	Num	Name	Memo	Split	Amount
522-04 · Accounting Fees						
Check	06/10/2015	29747	Sheehan & Company	Invoice #531...	200-13 · Bank ...	24,500.00
Total 522-04 · Accounting Fees						24,500.00
TOTAL						24,500.00