

*TOWN OF HEMPSTEAD INDUSTRIAL DEVELOPMENT AGENCY
GOVERNANCE AND UNIFORM POLICIES AND GUIDELINES COMMITTEE
MEETING*

October 25, 2018, 8:30 a.m. IDA Conference Room

Minutes

Agenda: Consideration of the Conflict of Interest Policy, Consideration of the Governance Committee Charter, Re-Adoption of the Agency's Fee Schedule, Re-Adoption of the Agency's Uniform Guidelines, Appointment of Procurement Officer

Those in Attendance: Eric mallette, Chairman, James Marsh, Florestano Girardi, Edie Longo

Absent: John Ardito and John Ryan

The committee was presented with copies of the following:

- Conflict of Interest Policy
- Governance Committee Charter
- Re-Adoption of the Agency's Fee Schedule
- Re-Adoption of the Agency's Uniform Guidelines
- Procurement Officer Resolution

Eric Mallette declared a quorum present.

Conflict of Interest Policy: The committee was presented with a copy of the Conflict of Interest Policy. Edie Longo made a motion to adopt the Conflict of Interest Policy as presented. This motion was seconded by James Marsh. All were in favor. Motion carried.

Governance Committee Charter: Edie Longo made a motion to adopt the Agency's Governance Committee Charter as presented. This motion was seconded by James Marsh. All were in favor. Motion carried.

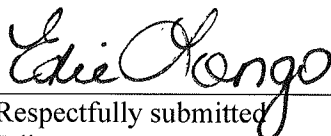
Agency's Fee Schedule James Marsh made a motion to adopt the Agency's amended Fee Schedule. This motion was seconded by Flo Girardi. All were in favor. Motion carried.

Uniform Exemption Policy: James Marsh made a motion to adopt Uniform Exemption Policy. This motion was seconded by Flo Girardi. All were in favor. Motion carried.

Procurement Officer: Flo Girardi made a motion to appoint Fred Parola as the Procurement Office of the IDA. This motion was seconded by James Marsh. All were in favor. Motion carried.

The above will be presented to the full board for consideration and adoption in October.

With all business concluded, Edie Longo made a motion to close the meeting at 8:40 a.m. this motion was seconded by James Marsh. All were in favor. Motion carried.



Respectfully submitted

Edie Longo, Deputy Executive Director/CFO